

CITY OF SHAMBAUGH
COMMUNITY HALL RENTAL AGREEMENT

I _____ agree to rent the Shambaugh Community Hall located at 307 Main St, Shambaugh Iowa for the following date:

I understand I can use the following items at no cost: roasters, punch bowl, coffee pots, pitchers, stove and refrigerators.

I agree to rent the following room/s: (daily rate)

- \$50 East Room

CASH/CHECK #

Payment is due before date of contract.

I understand a cleaning deposit of the following;

- \$50 East Room

Cleaning deposit is due before rental of hall and is refundable if I adhere to Cleaning Checklist and Rules.

Note: Please pay via separate cash/check payment for deposit. Thank you.

HOUSE RULES

- NO ALCOHOL
- NO SMOKING
- LEAVE OUTSIDE LIGHT ON
- TURN HEAT TO 60F WINTER/ TURN OFF AC SUMMER
- NO PETS (SERVICE ANIMALS ARE ALLOWED)
- TRASH IN DUMPSTER
- LEAVE CHAIRS AND TABLES SET UP/ STACK UNUSED CHAIRS NEATLY

Kitchen

- Empty Fridge of Unused items
- Clean coffee pots/empty grounds
- Clean and PUT away dishes
- Wipe Countertops
- Empty Trash
- Place dirty towels in GREEN laundry bag
- Sweep/Mop floors

Bathroom

- Make sure no urine/excrement is in or on stool
- Wipe down any surfaces that need to be cleaned
- Empty Trash

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- Sweep/Mop floors
- Leave door open when not in use

Community Hall

- Wipe Down Tables
- Throw away any trash in large bin outside
- Sweep/Mop floors

- GENERAL RULE LEAVE THE HALL BETTER THAN THE LAST PERSON BEFORE YOU!

Due to the outbreak of the novel Coronavirus (COVID-19), the city is taking extra precautions with the care of every client to include health history review and enhanced sanitation/disinfecting procedures in compliance with CDC guidance.

Symptoms of COVID-19 include:

- *Fever*
- *Fatigue*
- *Dry Cough*
- *Difficulty Breathing*

I agree to the following:

- *I understand the above symptoms and affirm that I, as well as all household members and parties attending community hall, do not currently have, nor have experienced the symptoms listed above within the last 14 days.*
- *I affirm that I, as well as all household members and parties attending community hall, have not been diagnosed with COVID-19 within the past 30 days.*
- *I affirm that I, as well as all household members and parties attending community hall, have not knowingly been exposed to anyone diagnosed with COVID-19 within the past 30 days.*
- *I affirm that I, as well as all household members and parties attending community hall, have not traveled outside of the country or to any city considered to be a "hot spot" for COVID-19 infections within the past 30-days.*
- *I understand that CITY of SHAMBAUGH cannot be held liable for any exposure to the COVID-19 virus caused by misinformation on this form or the health history provided by each client. By signing below, I agree to each statement above and release CITY of SHAMBAUGH from any and all liability for unintentional exposure or harm due to COVID-19.*

The renter agrees to assume entire responsibility and liability for all damages or injuries to all persons, arising out of, resulting from or in any manner connected with the above use of the City facilities, and agrees to indemnify and hold harmless the City, it's agents and employees from all such claims including

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liability and legal fees and disbursements paid or incurred to enforce the provisions of this paragraph. I have read, understand and hereby accept the terms of this contract:

Signature:

Name:	
Address:	
Telephone:	
Email:	

Sandra City Clerk: personal cell phone in case of emergency 712-438-1713

Please return rental agreement with deposits to City Hall:

Shambaugh City Hall
307 Main St
PO BOX 7
Shambaugh IA 51651