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| Shambaugh City Council Meeting Minutes Aug 5 2019 |

# Call to order

A meeting of Shambaugh City Council Meeting was held at Shambaugh City Hall on March, 2019. Attendees included Ron Peterman, Mahlon Sorensen, Sherry Stuvick, Joe Dow, Sam Woodruff, Karen Miller, Kevin Johnson, Patty Johnson, Lyle Palmer and Sandra Bilokonsky. Cheryl Campbell and her sister was present. Quorum was present.

# Approval of minutes

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried

# Reading of Agenda

Motion Sherry Stuvick Second Joe DowAll in favor: yes Motion carried

# Reports

On the 2nd deputies were dispatched to a 911 hang up on 204 6th Street, when deputies arrived they was unable to get anyone to answer the door. Deputy was able to gain entry to the residence, and speak to the resident. He was ok and needed no further assistance. He just didn’t hear the door knock. On the 27th, dispatched to the old church on 4th Street for burglary alarm. Hy-Vee was just delivering groceries. Hours not reported due to computer error at the time of meeting Lyle will bring for September meeting.

# Unfinished business

Mahlon had nothing pending, however wanted to discuss the garbage issue. Ron stated to Mahlon the council discussed the recommendations last meeting and it was discussed for Sandra to give him the information. Ron asked Mahlon if it was ok. Mahlon stated $200 plus percentages was not unreasonable. Ron stated “we didn’t think so”. Mahlon stated, he has had people (other community) bring trash to the brush pile and it’s been fairly easy for the courts to bring a letter to pay. Mahlon stated the amount is not unreasonable and they should know better. Sam asked on clarification on the brush pile. Ron and Mahlon stated yes, household trash. Sandra stated that was good for being even privy of that information as Sam had issues out at the burn pile, however that was wood with nails, not trash. Sam stated he contacted that person and they did fix that problem right away. Mahlon asked Sandra if she had contacted the violators and if they have come forth. Sandra stated no, that city was leaving that for him to handle. Mahlon asked if city wanted him to issue, Ron and Sandra stated yes. Ron stated with the fees, charges and fines and everything. Sandra stated to Mahlon he has a copy of the file via email. Mahlon stated will do. Ron asked if any motions was required, none was required.

# Motion to Bills and Unpaid Bills

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried

Patty asked about the $229.17 for Mahlon, Sandra stated the invoice it was for work in regards to 6-6-8 email to sign and Cheryl Campbell letter.

Ron mention Joe Dow property purchase. Joe is done with tear down of property, has some removal to move, however equipment broke. Everyone stated how it looks better with that building torn down. Mahlon noted with the clean up the property next to hall, Joe’s and Moses cleaning up, the town looks pretty good. Sherry stated the house next door got sold due to the house being torn down. Sam asked if the paperwork was done on that. Joe stated he did not know what he had left to do. Mahlon stated when he is done, then he will issue the deed. Sandra stated she still has his folder on file. We all joked and stated it’s a done deal. Mahlon stated he will work on the deed.

# Business

Water/Sewer: Ron stated when he read meters last month there was a lot of water usage. Sam stated it’s going to show up in people’s bills because he did not think there was any leaks. Ron stated he didn’t find any leaks it was usage. Joe stated his water bill was higher by $20 because of watering, Sam stated the same. Sam stated it’s probably from people watering plants, garden etc due to heat. Sandra stated a lot of the pool usage was reflecting on this time, even though one time discounts was given. Ron stated people adding water to their pools as well. Sam and Ron stated a lot of water usage. Kevin asked about Felicia Nelson water bill on how far behind she was (this is in reference to a FB message on the town’s page). Sandra stated she contacted her to make payment arrangements, if she had not she would have been on the disconnect schedule. Sandra stated she pays normally on her every month bill, however does not pay it fully. She stated there is other people in the community that do the same. Kevin ask again why her bill was so high, Sandra went and got an audit of her account. Sandra stated her usage is the reason for her bill. Patty and Ron both stated their water bills was high as well, due to usage. Sherry asked the shape of water bills, Sandra and Ron stated that we are in good shape that there is only a few people behind, even had some that was issues caught up. Kevin stated don’t let her get behind. Patty stated if she gets behind she gets a notice. Ron said yeah she would get a notice. Sandra stated if she did not make arrangements she would have gotten a notice, but she did the right thing. Sandra stated she can’t send a disconnect notice to a person if they have made arrangements. Patty used herself as an example if she couldn’t pay her bill fully at once on the payment arrangement. Sandra spoke on the trending of how people pay their bills. . She gave an example of customer pays, their bill monthly, however is always one month behind. She also gave examples of customers who send checks every 2 weeks, for random amounts to be posted on their account. Still paying their bill that is just how some community members pay their bills. Sandra noted she normally knows the schedule of when and how people pay.

Streets: Sam stated he still has some patching still to do. Sam stated he will be ordering the rest of the patch material for the streets. Ron stated that Rande stated that Ron had dropped some rock near the gate shop, Ron stated that Rande stated he would spread the rock. Sam stated he order rock for street. Light banter in regards to (Cinder Alley) street issue was made, between Sam, Ron and Patty. Ron stated drop rock, Rande would spread. Tube is done at the Lagoon. Sam stated they dug it up and reset the rock. Sam stated that JW is requesting reimbursement for labor on the repair of lagoon. Ron asked the cost. Sam stated when he went out there they were almost done with project and they did bring in new rock. Council discussed they believe the city should not pay for labor due to the job was not done correctly the first time. Sherry stated the rock maybe, but not the labor. She further stated its like a service call. Karen stated materials yes. Several members of Council agreed at same time. Sam stated if that is the council’s wishes, he would like the city clerk to write a letter to JW for council’s decision. Ron asked council if they are in agreement. Sandra asked council if they are in agreement. Council agrees. Sandra will write a letter to JW Excavation. Sam talked about brush cutting, since Sandra had verbal complaints. Patty stated she had a few people complain about stop signs, Sherry stated her as well. He has done some brush cutting. He tried to do brush cutting a couple months ago, however got into poison sumac/ivy. Ron stated he seen someone cut Stone’s brush back. Sherry and Sandra stated he did. Ron hopes he cleared water meter, he has a hard time getting back there. Sherry gave him a call to ask him to cut back and he did the same day. Sam took care of what he could with tractor but will not do hand cutting until fall when foliage is dead. Sherry stated if it’s on someone’s property the person should take care of it, even if that means we send a notice. Sam stated it’s the city’s responsibly if its on city’s right away. Sam stated for brush cutting this fall, there will be a need for a chain saw. The city doesn’t own one, nor does he. Sandra mention city insurance may not cover. City may have to hire third party. Sewer permit is due in January, Sam has application, however can not submit application, until testing is done. Sam stated he can not do the testing until next draw down, which will be around 1 November.

Mayor: Ron stated that he received an email from 911 EMA, concerning optional testing opposed to free equipment. He stated they opted for the free installation of the consoles. Ron asked Lyle to explain. Lyle explained (short version) there was “muddy” road conditions on the radio system, when testing was done. There is currently 6 consolettes and 3 gateways. Each gateway can control 2 consolettes. The gateways are what connects Motorola consolettes with the Avetec radio console Page County uses in Dispatch. This provides Page County with 6 channels to listen and respond. Forgoing testing opens more channels, with install of 2 consolettes. Lyle stated they can speak across state with channels. No charge on install of consolettes. Ron stated it was a good deal. Lyle spoke about counties keeping up with technologies. Ron stated the sell of recyclables is still low. No market for recycling. Ron stated the market for cardboard was at $135 per ton, now is currently at $15 per ton. Ron spoke about recycling center, recycling center has issues currently with staff they hire from jail. Council and Lyle discussed issues, off record. Ron stated the recycling center is working on solutions with issues. Ron stated recycling center can not afford to hire outside the jail systems, due to budget. Ron stated we don’t know the future of recycling, however it doesn’t look good. Joe asked Lyle about theft reports around New Market, Lyle stated off the top of his head, he was unaware of any. Ron stated that Jim Moses stopped by his home, asking if the council would consider selling the piece of city property south of his current property at the end of 4th street. Jim would like to fence it place goats on the property. Sherry asked if that is where the well is at. Ron stated no, Sam stated the answer was simple no. The property would have to be offered to the other community members the property boundaries. Karen and Sherry stated no. Joe stated no. Council agreed no on the consideration. Ron asked Sam if he had given a letter Sam had given to the Mayor. Sam stated yes, that he had some thoughts on the raise situation after the last council meeting. He stated he was only speaking for himself, not for Sandra or Ron. He stated (reference his letter) that would be fair for the city and himself. Ron stated wage considerations each year. Patty stated that is what we agreed to each year. Ron stated we discussed and ok. Sam stated his situation has not changed in the past year, therefore he does not deserve a 10% raise. He further stated that is $100, it may not sound like much money but when you are taking it out of water and sewer and then taking Sandra’s raise on top of that, it adds up pretty quick. Council joked with Sam, Sam stated he wanted to make it right and requested to reduce his current pay raise of 10% to 3%. He stated he would feel better. Ron and Sherry stated, they wanted him to feel good. Sandra confirmed dropping his 10% to 3% next month, and in January Sam would only take a 3%. Ron asked the council if it was ok with everybody. Council stated yes.

Clerk: Sandra stated ICAP came and did an inspection. The city was not in compliance on five items. 1. Playground equipment safety checklist and fall protection, the city’s fall protection for the playground is sand. The sand will be ordered in Spring. 2. Exit signs should be emergency lighted. 3. Storage in hot water heater needs 36inch clearance of all combustible materials, this includes cardboard, papers, paint and cleaning products. 4. Diesel tank outside, needs upgraded no smoking sign. 5. The hold harmless clause in rental agreement, required a verbiage change to “agrees to indemnify and hold harmless the city, its agents, etc.” The city had 2 words incorrect in the agreement. Sandra stated the city qualifies for a 2019 ICAP grant up to $1000 that should take care of most of the expenses. Sandra applied for the grant day of meeting. Sherry and Patty stated they have to find something. Ron stated it is not bad. Sandra stated she called Cranes to see for the load of sand cost. The cost would be around $350 and she made the Amazon order for the items required for compliance. Joe stated, a load of sand would cover the playground. Sam and Ron stated there is a large amount of sand currently at playground, however it is spread out and growth has taken over. Sherry asked what did Clarinda department place on their grounds, she stated it looked like tire chips. Sandra stated that is one of the approved materials. Joe, Ron and Sandra stated that that material was expensive. Ron stated the material was around $100K. Sam stated he is pretty sure Clarinda had something laid down before they placed that material down ( in reference of weed control). Joe stated that Clarinda has a nice playground system, he had heard it was $250K, Ron stated yes $250K. Sandra stated that yes, the city did get dinged on the playground, however the inspector understood, that the city doesn’t have budget to place in a new playground, even if a playground grant was given. Sandra stated she showed the inspector the playground grant information she pulled when she first started as city clerk. The match fundraising is $30K plus, ICAP is aware small towns do not have those funds. Sandra stated as long as we are meeting are check lists and have them on file, we should be in compliance. Sandra stated she request $759.72 for the ICAP grant. $139.99 for lighting, 7.50 for safety sign stickers, $247.23 for storage cabinet and $350 for load of sand. Sandra stated the dangerous dogs letters have been issued on 7/3/19, Sandra asked council if anyone has seen violators with dogs. Ron stated that Erin Montgomery had been walking her dogs, Lynda had the 2 dogs (dogs in violation), and as soon as they had seen Erin’s dogs, they took off and dragged Lynda down. Slid her face on the gravel. Drew came out helped with the dogs, left his mom on the ground. Sandra stated so they still have the dogs then? Ron stated yes. Ron stated that Erin wanted to help the mom, but was afraid too, because of the dogs. Sandra stated she wished the attorney was present (he had left the meeting at the time). She stated will be get an issue of Abatement ordered. Sherry stated that Eric dog is still coming into town. Ron stated he has not seen it awhile and asked if he was bringing him down to the pen. Sherry stated she has seen the dog with his head out the window and one day, chained out, not in pen. She had her dog out for run and the other dog about broke the chain he was on. Kevin stated he had seen him a couple Sundays ago, burning a hole, slammed the door shut and told the dog stay. Kevin stated he knew. Kevin stated the dog barked and threw himself against the window. Sandra stated both issues Abatement will be ordered and she will contact the attorney. Patty asked about the trash issue (she was late to meeting, due to medical emergency) Sandra stated to Patty that Mahlon would be handling the issue. Sandra told council she was in need of election paperwork. Sandra asked if any council members needed Notary. Several members stated they was in need of signatures and notary. The council did a round table session of Notary services and signatures. Sandra stated that she is host parenting again this year and she is taking leave for 2 days. The dates are August 16, August 19. She stated due to city elections, she will be here until 5pm on August 29th, so is not worried about her work schedule. She stated she posted on social media on her dates she will be gone.

Council: Patty has a request. She stated that Brownfields and herself and CI would like to move the city school marker items, the benches, bricks and the sign to the end of the Brownfields property where people can see. She also requested if the city could donate money for plastic for the bench seats and pole for the sign, therefore it would not rot. Ron stated that should be fine, since it would not be a lot of money. He asked if the Brownfields where ok, with the location of benches. Patty stated yes, she stated no one can see the benches at the old location. She stated CI has the bricks up, but it would not be done until probably spring. Ron stated ok. Council stated no objections. Ron stated to move forward. Patty, Ron and Sam bantered about the project. Sandra brought up to council that Patty and her and spoke about what CI would like to do for the military vets. Patty stated yes. Sandra stated a possible location, and she stated nothing was written in stone, it was ideas currently, she had mention to Patty maybe having it say something like “ In memory of our present, past and future of those who served from Shambaugh/Nodaway Harlan Valley” Patty stated to do a fundraiser for it. Sandra stated if one wanted to do a brick with a person’s name, a person could ‘purchase’ a brick. Patty stated there is a lot of people from here that served. Sam stated it should be on city property. Ron and Sam stated where the dead bushes are is a good location. Sandra stated this was an idea and to please keep this in mind for future reference.

Public: Ron asked Cheryl Campbell if she had anything, since Mahlon was present. She stated as far as her property, she has the power getting turned on and asked what it was going to take to turn on the water. Sandra stated to Cheryl to come see her. Cheryl stated the address did not have meter and there was water in the pit. Ron and Sandra stated that it is common for water to be in pits, especially this year with all the floods. Ron asked Sam if there was a meter in the pit and Sam stated no it was taken out a long time ago. Cheryl stated she wanted to get it going since she has electric on the property and would like to “flush a stool”. It was explained to her to set up an account. Sandra stated it was a simple fix, to come in the office and set up an account and a work order would be issued. Sam stated the account needs to be in the name of person who is responsible. Sandra agreed. Cheryl asked if there was a deposit. It was explained to Cheryl the deposit amounts for renter $75 home owner $25Sandra told office hours, since Cheryl stated she wanted to come in the evening. Office is closed in evenings. Both parties asked about the deposits again, renter vs. owner. Sandra stated if the owner places the deposit in their name, they are responsible for bill, she cited an example of a renter leaving a home owner property and the home owner was left with outstanding bill. Sandra stated she wanted to make sure Cheryl was aware. Cheryl stated yes. Cheryl stated she will turn on power and get the water sorted. Sandra stated she would start as account for her, however would need Cheryl to come in to complete information. Patty asked Sandra if she could leave the deposit in the drop box, Sandra stated no, since she needs updated information for the account. Sandra offer to set up account after meeting, Cheryl stated she did not have the $25 for deposit and would get with Sandra.

Adjournment

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried