
Shambaugh City Council Meeting Minutes AUG 3 2020

Call to order

A meeting of the Shambaugh City Council Meeting was held at Shambaugh City Hall on **August 3, 2020**. Attendees included Ron Peterman, Sam Woodruff, Sandra Bilokonsky, Sherry Stuvick, Joe Dow, Kevin Johnson, Mahlon Sorensen, Patty Johnson, and Karen Miller. Lyle Palmer arrived after adjournment. A quorum was present.

Approval of minutes

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried

Reading of Agenda

Motion Sherry Stuvick Second Joe Dow All in favor: yes Motion carried

Reports

On July 12 Deputies were dispatched to a trailer house fire at Gary Kent residence. On July 31, deputies were dispatched to do a welfare check at 608 West St. Time: 26.64

Unfinished business

Sandra stated she wrote the letters to the Tree cutting contractors, you stated she made the letters “ you may or may have not” so the contractors would not come at the defense. Sam stated before the meeting started that he had contact from one of the contractors. Sandra believes the letters were effective. Sam stated it got the attention of the one contractor.

Motion to Bills and Unpaid Bills

Motion Sherry Stuvick Second Joe Dow All in favor: yes Motion carried

Sherry asked if the fire department had sent any further correspondence, Sandra stated no. She had not received a correct invoice.

Business

Water/Sewer: Everything is good on the water.

Streets: Sam is waiting to hear back from Black Top Services for the schedule on the road work. Rock delivery is being held at the Harvest Church, any leftover rock will be donated to the church for their use of the property for rock delivery for road work.

Mayor: Sandra noted to the council in the council packet has the current Iowa state code for fireworks. Ron asked Sandra what does it allow for the days, she noted the section code location, Fireworks 727.2 4. Limitations. It was briefly discussed July's issues with fireworks. Council reviewed the Iowa code and discussed it. Mahlon asked Council if they want to amend the current ordinance to align with Iowa Code. Council Agreed. The motion was set.

Motion to Amend Fireworks Ordinance to align with Iowa Code

Motion Sherry Stuvick Second Joe Dow All in favor: yes Motion carried

Clerk: Sandra told the Council that she recently received the information in regards to the 2020 ICAP grant. Sandra noted to the Council this is the same grant the city received last year about risk management items for city hall. After speaking to Sam, she and Sam thought this would be a good time to use for COVID19 items and to replace the bulletin board outside. The tentative plan is to purchase a new locking board for City Hall and replace the public board with the old City Hall board. The public board is currently broken. Sam purchased new plexiglass however it will not slide back in and is very sharp. Sandra stated for COVID19 she would like the grant to cover 3 hand free soap dispensers, one for each kitchen and one for the bathroom, one hand sanitizer station wall-mounted, 1 gal of hand sanitizer, PPE required by insurance. The total was around \$711 she did not have the current figure as at the time, she did not have the hand sanitizer in the cart when she was configuring the amounts. Patty stated that why not have another hand sanitizer for the other side of the building, the council agreed. Sandra requested with Council's permission she would like to submit her proposal for the grant. Council agreed she could. Sandra stated that she had disconnects and first notices for the month of August. This month was abnormally high (over \$6K), she realizes that some of the city is still recovering from COVID19. Council asked who was on the list. Sandra gave list names.

Sandra stated she is not accepting part payment for water bills, on the disconnects. As people have not adhered to previous contracts in the past. Council discussed as some of the names on the list are "repeat offenders". Patty asked about the first notice process. Sandra explained she started to send out first notices to get people's bills to zero balance to avoid disconnects. It is a 30-day notice. Mahlon stated most little towns do not do 30-day notices. Mahlon stated the council should consider adopting what most little towns have as a policy. He stated water bills to be due on the 10th and if a person does not pay on the 10th, then a notice to be sent for them to pay by the 20th, if they do not pay by the 20th a disconnect notice will be sent then if they do not pay the disconnect will be on the 30th. Council discussed this in length. Sandra stated she will do what the council asks. The council stated they want a change starting September. Sandra stated she will notify on social media, post office, and website so the community is not shocked when the due date of their bill next month changes. Sandra spoke about her exchange student leave, which she stated she did not know when it was going to happen this year, due to exchange student changes last minute.

Council: Kevin noted the street lamp on 4th st and highway 71, this is still out from a previous electrical line down on Jimmy Blank property. Sandra stated that she contacted Mid American energy and wrote 2 orders to have the street light fixed. She was told that the work order time is around 4 to 8 weeks. Kevin noted a complaint about the grass on the streets, it had laid a bike on its side. The Council spoke about slick the grass can get for motorcycles, especially at night. Council stated that people need to "curb their grass" and blow the grass back into their yards. Council banter about the grass issue a bit. Sandra stated that she will post something online about curbing the grass and no grass on roadways.

Adjournment

Motion Sherry Stuvick

Second Karen Miller

All in favor: yes

Motion carried s

Lyle Palmer arrived after adjournment- He read the report to Sandra, Ron, Patty, and Sam- Sandra took the report from Lyle.