Shambaugh City Council Meeting Minutes December 2021

A meeting of Shambaugh City Council Meeting was held at Shambaugh City Hall on **December 6, 2021**. Attendees included Sam Woodruff, Sherry Stuvick, Ron Peterman, Joe Dow and Karen Miller. Sandra Bilokonsky, Mahlon Sorensen and Lyle Palmer was absent Lyle Palmer gave report to Ron Peterman after meeting. Public attendance was John Hanson. A quorum was present.

Approval of minutes

Motion Sherry Stuvick Second Joe Dow All in favor: yes Motion carried

Reading of Agenda

Motion Karen Miller Second Sherry Stuvick All in favor: yes Motion carried

Reports

On 11/19/2021 Deputies responded to 606 Main to assist EMS.

GPS Time: 18.65 hrs

Unfinished Business NA

Motion to Bills and Unpaid Bills

Motion Joe Dow Second Sherry Stuvick All in favor: yes Motion carried

City paid Joe Dow for shelter park area; Joe did have additional cost of \$400 due to materials.

Bills paid for the month of October General Fund; \$10634.16 Water Fund; \$4732.59 Sewer Fund; \$818.90

Business

Water/Sewer: Sam went over the average water usage from July-November showing council the water loss and where the system sat in November. Sam stated he will be curious to look at end of December since the city has fixed 6 leaks and the town is at the tightest usage since 2016. As of 1 December, the daily usage is at 6K gallons. Ron stated the city using the circuit rider was an advantage to the city. Council discussed how dry it has been so hard to detect, there was a leak that was running at the pit, which was fixed since it came to surface, Sam thinks that leak may have been going on for a little while. Sam stated the usage is not only helping with our city bills, but our sewer, no pumping- therefore less wear and tear. Pump update on sewer system, the pump is not back. Ron showed the council that in their packs there is an estimate of what the pump will cost. Sam stated there might be another \$1500 added to the estimate due to install fees. The pump will end up around \$7K, Sherry asked if the city could use ARP monies for the pump. Sam and Ron stated yes, we most like will use half of the funds. Sherry stated it was a good thing we got the ARP funds. Paul has the fence done; Ron stated that that came out of ARP funds. Sam asked Joe about the gables at the park. Joe will investigate it.

Street: No snow no plow. Sam ordered fuel from Agriland, winter diesel, however they filled the tank 500gals instead of the 100gals. The city has not been invoiced for 500gals; Sam called to get the fuel pumped out. They stated they would do that then bill the city for the 100gal. Council laughed and had a small discussion of price of fuel.

Mayor: Ron had a landfill meeting, he stated landfill is short of 2 people therefore a little behind. They may have one person hired. Ron stated that the recycling bins have had normal trash placed in them, which is a mess for them at the landfill. Ron moved on to Sandra's, Sandra did not leave anything on water audits. Raise of water deposit, currently the deposit is \$75. Sam and Sandra spoke in the office how, that is not the min for a bill. Sam suggests \$100, Ron stated that would at least cover one month. This is for a renter only. Patty thinks renter and owner should pay the same. Sam stated that there is a connection fee for \$25 for owner. Council discussed funds. Patty placed a motion to approve, however Ron stated that the council can place a motion to approve, however a resolution will need to put in place.

Motion to approve water/ sewer deposit for renter to \$100, with a resolution to follow.

Motion Patty Johnson Second Sherry Stuvick All in favor: yes Motion carried

Ron stated need to discuss yearly raises, for Sam, Sandra, Alex and Leland. Ron stated last year was at 2% and council was to discuss the % at the end of the year for raises. Patty stated that there is ARP money and stated Sam and Sandra have done a boat load of work. Ron stated a 2% would raise the hourly wage to \$15.60, Sandra would get a \$24.68, Sam would get \$21.64, Alex would be \$4 and Leland \$2.40.

Motion to 2% annual raise for Sam, Sandra, Alex and Leland.

Motion Joe Dow Second Karen Miller All in favor: yes Motion carried

Patty asked about the council wages, Ron stated the council could place a raise of say \$5 however it would not be available until next 2 years, since raises must be discussed before election period and motion passed. Raises should have been discussed back in October, Sam stated. Raises will need to be discussed, however a clarification will be needed with Mahlon. Council and Ron discussed. Ron stated it needs to be done before next election. Discussion has been tabled.

Patty stated that security measures have been put into place, and the city has caught people using the trash bins, for personal use. Patty suggest that we place a note on water bill, that trash bins are personal use. The suggested penalty- the city catches, then place on water bill one month's trash pickup and a penalty, since they are using city trash. Therefore \$21 and a fee. Sam stated that some people may not be in town. Ron stated that the pickup that was seen may not be in town. Sherry stated some cities lock trash. Council, Ron, and Sam discussed the issue. Council stated a sign needs to be placed.

Ron spoke about the bonus for Sam and Sandra. Sam stated the bonus from ARP money. Sam stated that our initial payment of ARP money was 50% which was the total amount of \$13337.62. The city has used about \$4016, Sam stated there will be an expenditure of the pump, and that the city was not going to do any more projects until spring when the other money should arrive. Sam stated that Sandra pointed out to him, that the Department of Treasury says is that funds can be used for extra pay or bonuses of employees that have worked through the pandemic. Sam stated that the Council can address the funds. Sherry and Karen stated that Sandra got the funding for the city and worked very hard. Sam stated she got the funding for the city, including new computers and grant money. Ron asked the council for an opening amount, Patty asked Sam what is left of the current phase one balance. Council discussed with Sam about what funds are left and upcoming projects. Sam stated out of this phase the only thing we have paid is Paul and Joe for their work on lagoon fence and park shelter. Patty said she would abstain from voting; however, she presented the council \$1000 to be divided by Sam and Sandra. Ron stated \$500 per person. Council discussed the extra time and effort Sandra and Sam have done for the city. Sherry stated we have never gotten the money if it was not for the efforts of Sandra. Council discussed further.

Motion to \$500 bonus for Sam and Sandra to be taken from ARP funds to be paid before Christmas.

Motion Joe Dow Second Sherry Stuvick All in favor: yes Motion carried

Patty stated there was an academy workshop for elected officials. Ron stated it is online. Ron stated that the council needs to be at January meeting for swearing in.

Adjournment

Motion Joe Dow Second Sherry Stuvick All in favor: yes Motion carried