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| Shambaugh City Council Meeting Minutes January 7, 2019 |

# Call to order

A meeting of Shambaugh City Council Meeting was held at Shambaugh City Hall on November 5, 2018. Attendees included Ron Peterman, Mahlon Sorensen, Sherry Stuvick, Sam Woodruff, Kevin Johnson, Karen Miller, Patty Johnson, Lyle Palmer and Sandra Bilokonsky. Several community members in public attendance. Quorum was present.

# Approval of minutes

Motion Karen Miller Second Sherry Stuvick All in favor: yes Motion carried

# Reading of Agenda

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried

# Reports

Nothing to report. Lyle Palmer did a demo of the new radio system for Page County. The new digital system allows communication anywhere in the county, system allows for clear communication with all emergency management. Sandra stated she did receive an invite to the meeting demonstration for the county. She stated she will be present and invited others to join. Hours: 18.3 hours

# Unfinished business

Attorney Mahlon asked has contract for Joe Dow for the property on 304 Main St. Mahlon asked the council to declare a motion to sell property to Joe Dow

Motion for to declare sell of property 304 Main St to Joe Dow

Motion Sherry Stuvick Second Patty JohnsonAll in favor: yes Motion carried

Joe stated he will start cleaning of property after the weather subside, due to the snow storms and wet weather. Ground conditions are not favorable. Council agreed that is a favorable time allowed.

Mahlon read the letter to council in regards to 213 4th ST in the letter he stated the property would be review in one year time. Thus giving her the allotted time to make changes.

# Motion to Bills and Unpaid Bills

Motion Sherry Stuvick Second Patty JohnsonAll in favor: yes Motion carried

# Business

Water/Sewer: Sam reported that everything was “ok” on water and sewer, however in the spring the pumps will need to be cleaned/pulled for inspection.

Mayor: Ron asked Sandra if she received any other interests in replacing Bobbi Whitehill as city council member. Sandra stated that Candise Woodruff is interested. Joe stated that he is willing to wait until next city meeting for more expressed interests. Candise was un able to attend, due to prior engagement. Member replacement has been tabled until February meeting. Library is asking for contract. Sherry stated she has a shelf that she can bring in for the current “free” library in the center. CI Johnson stated that the numbers they have most likely do not correlate with the numbers of active users in Shambaugh. Several members of the community and council agreed with this statement. Sandra stated she will contact the library and request a rebuttal on active members. Many members agreed that the extra $300 is unfair to the smaller towns.

Clerk: Sandra stated she did have communication, although it was not on the agenda. Postage rates will be going up in January. She has been requested to attend the Rural Fire Board meeting in Clarinda on January 16. She will ask about the $5K billing invoice for fire protection at that time. She has an upcoming meeting for ICAP renewal and reminded council that city budget review will start in February meeting.

Council: Patty Johnson asked about return check policy due to recent return checks. Sandra stated to council the Lauber issue. Sandra had issued a disconnection on water, after speaking to the attorney about utility policy. Sandra had to clarify the law due to the “cold weather rule”, attorney had advised here that that rule only applies to gas and electric. Sandra had received previous return checks on that account, she contacted the mayor to approve for a check to place on the account. The check did not clear. Sandra called the account and the account was paid via cash and did advise to them that the account had to be paid in cash. The account was only paid, what was due on the disconnection notice, as it was still in effect when the check was returned. Patty stated that if a check is return, the account should be paid in cash, and not via another check. Sandra agreed. Sam stated that he believes this was a “special case” due to Sandra’s “heart of gold”. Sandra stated that yes, she did let that account get out of hand due to how she reviewed the law. Sandra stated, that she does have other members of the community that have issues paying their bills, however she is notified by them in regards to payments being late or payment plans. Disconnection notices are handled. Patty also brought up the cleaning of the building due to recent events that took place over the holiday. Sandra spoke up, since she had spoken to Patty and Sam in regards to the issue over the holidays. Sandra had a cleaning issue over the holiday season that left her very upset. She opened the building for another client early in the morning and “as usual” checked bathroom to see if TP and paper towels did to be replenished. That morning the bathroom had “urine and body functions” left in the stool, along with the floors being “trashed” “chunks of dirt”. Sam stated yes, the floors were bad. Sandra stated the floors was not even swept, on the small side of the center, however the large area was cleaned up. Sandra stated this is not the first time this has happen where she had to quickly clean the center. Council discussed the issue further. Patty suggested that the city should place a cleaning deposit. Sandra stated the current contract does not reflect a deposit. Council and community discussed possible deposits and issues in regards to deposit. Council discussed hire of cleaning, Sandra stated that she needs to call Merry Maid for the spring cleaning once weather is better. Merry Maids last visit cost the city $220 for fall cleaning. It was in agreement that current contract needs to be rewritten with a cleaning deposit clause. Council also discussed rate increase on the center. Sandra stated she would rewrite the contract with the rate increase and present to council at next meeting. Sandra stated she does have contracts written already for the year 2019 and believes that those contracts should be grandfathered in, once the council approves new contract.

Public: Jim Chambers asked for an extension on his contract to build, due to weather. Mahlon asked the council to consider November 15, 2019. Council stated that should be enough time. Jim stated that he has his building permits for his other property as well. He plans on adding an addition to his other property. A motion was requested to extend his current contract.

Motion to extend contract on 202 4th Street.

Motion Sherry Stuvick Second Patty JohnsonAll in favor: yes Motion carried

Adjournment

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried