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| Shambaugh City Council Meeting Minutes September 4, 2018 |

# Call to order

A meeting of **Shambaugh City Council Meeting** was held at **Shambaugh City Hall** on **July 2, 2018.** Attendees included **Ron Peterman, Bobbi Whitehill, Karen Miller, Sherry Stuvick, Sam Woodruff, Kevin Johnson, Patty Johnson, Lyle Palmer and Sandra Bilokonsky**. Not in attendance: **Mahlon Sorensen** Several community members in public attendance. Quorum was present.

# Approval of minutes

Motion Sherry Stuvick Second Karen MillerAll in favor: yes Motion carried

# Reading of Agenda

Motion Sherry Stuvick Second Karen MillerAll in favor: yes Motion carried

# Reports

Sherriff Report: Meeting was called to reopen due to Lyle arrival after meeting was adjourned. Motion was carried to reopen.

Motion Sherry Stuvick Second Bobbi Whitehill All in favor: yes Motion carried

August 4th deputies was called out for a domestic disturbance on 107 Main. August 8th Sirens were tested and yes they worked. Hours: 12.96

Sherry asked about the Kyle S. however Lyle was unable to discuss the details, he did state it is in the court system currently.

Meeting was called for adjournment:

Motion Sherry Stuvick Second Bobbi Whitehill All in favor: yes Motion carried

# Unfinished business

Attorney Mahlon Sorensen is not present all items relating to Mahlon Sorensen, have been tabled until next meeting. This includes Gary Kent ‘alley way’ property and resolution for the garbage haulers permit to haul refuse to the Page County Landfill.

Sandra announced she did go to the county assessor office to obtain information in regards to the Gary Kent ‘alley way’. It did cost $2 for a copy of the assessor’s information, she has the page and book number of the alley way that was vacated that adjoined the current alley way in question. The assessor stated that the alley way will need to be vacated before it can be ‘given’ to Gary Kent. This will be tabled for attorney.

# Motion to Bills and Unpaid Bills

Motion Sherry Stuvick Second Kevin JohnsonAll in favor: yes Motion carried

Sandra announced that a bill in the amount of $175 to Tad Madden, for Rock Haul to be placed on bills paid. Sherry asked about the Windstream “Sewer” phone, Sam and the Mayor stated it is the phone system that notifies the town when there is an issue in the pit. Sandra explained that she named it Sewer Phone due to the bill comes out of the Sewer checking account.

# Business

Water/Sewer: Sam stated it’s been pretty quiet this past month. Nothing to report. There is a delay on the tube replacement on North Main St, due to wet weather. Mayor asked Sam if the tube will be replaced by Fall, Sam stated yes, that JW is waiting for the rain week to get out of the way, dry up a bit and he would work on the issue. Mayor stated that area is getting ‘pretty bad’, Sam agreed.

Mayor: Mayor has no other communication, except the City Street financial report due September 30. Sandra stated to the council members, that everyone has a copy in their council meeting packets. Mayor asked members to review. Resolution Number was announced to be 2018-04 for council records.

Mayor requested a motion to approve Resolution 2018-04 City Street Financial Report Fiscal Year 2018.

Motion Sherry Stuvick Second Karen MillerAll in favor: yes Motion carried

Clerk: Sandra announced she is currently working on the Shambaugh city website and currently has it publish for city council review and checking site. Sandra announced that Patty and she have exchange students in need of volunteer hours and would like the students help her with the site, from an ‘outside’ perspective. She also stated that the exchange program has other kids in need of volunteer hours and the students could help the city with Record Retention, she has contacted the local coordinator and speak to her about the volunteers for a Saturday, when community building is not in use. Probably fall time, due to student’s current schedules. Sandra stated she needed a bio from Sam for the website and city council members will need photos as well. Sandra stated that council will need to think about a URL for the city, such as [www.shambaughiowa.com](http://www.shambaughiowa.com) or any other combination. She wanted to introduce the 2 students we have in town, however due to their sport schedules. Sandra stated she use to be a notary when she worked in Iowa previously as a legal assistant, she asked the council and town if it would be wise to have her as a notary for the community. The cost of notary will be $30 and commission lasts for 3 years. Sandra stated she thinks this would benefit the town, since she is in the office 3 days a week and it would save people the drive into “town” to have notary done. Sherry stated that was a very good idea, council agreed. She stated when Rodney was clerk it was talked about being done, however was never put in place. Sherry asked the Mayor if the city would pay for it, Mayor stated yes, out of General account. Mayor asked for a motion to approve Sandra Bilokonsky, to be notary and pay fees required for Notary.

Motion Karen Miller Second Bobbi WhitehillAll in favor: yes Motion carried

Sandra announced the city was invited to the SWIPCO mini conference and annual meeting on September 20. She stated how to RSVP. She stated at this time she is unsure she will attend, since it is in Malvern and feels that is geared more to larger communities that have public transit.

Council: Sherry expressed it would nice for the town to do something for the exchange students. Bobbi asked where the exchange students were from. Sandra stated Patty’s exchange daughter is from Italy and her exchange daughter is from the Ukraine. Sherry stated it would be nice for the town to meet them. Sandra expressed that the students fit “our families” well. Patty stated after Sandra told a little story, yes they fit right in!

Public: Bruce Butt is not present, had a meeting. Will place on agenda for next month. Jim Chambers was in attendance and requested if it was okay to build a house on the property, over remodeling the garage. Sandra and the Mayor looked at the contract and the contract will have to be revised. The mayor stated this should not be a problem as long as Chambers has building plans in place and the property passes state inspection and time allotted. Jim stated it would most likely be a pre fab house, he stated the area placement and asked Sam if the sewer lines would be ok. The mayor asked as well if the water meter pit is still there and yes it is. Sandra stated she will contact the attorney via email, to let him know about contract revised and to contact Jim Chambers.

Adjournment

Motion Sherry Stuvick Second Karen MillerAll in favor: yes Motion carried