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| Shambaugh City Council Meeting Minutes Sept 10 2019 |

# Call to order

A meeting of Shambaugh City Council Meeting was held at Shambaugh City Hall on March, 2019. Attendees included Ron Peterman, Mahlon Sorensen, Sherry Stuvick, Joe Dow, Karen Miller, Kevin Johnson, Patty Johnson, and Sandra Bilokonsky. Cheryl Campbell and the Renders was present. Sam Woodruff and Lyle Palmer were absent. Quorum was present.

# Approval of minutes

Motion Karen Miller Second Joe DowAll in favor: yes Motion carried

# Reading of Agenda

Motion Sherry Stuvick Second Kevin JohnsonAll in favor: yes Motion carried

# Reports

Lyle was not present. Sandra stated she would email Lyle for report. Sandra emailed Lyle 9/11/19. Report is as followed. 8/2/19 Deputies were dispatched to 511 West Street to speak with Lisa Foster who was upset that her brother James Moses was at her house. Lisa was thinking about pressing trespass charges but decided against it. Spoke to James and dad, Jim Sr. at 510 Second Street and advised James that he is not allowed on Lisa’s property. 8/21/19 Deputies dispatched to town for a report of kids on dirt bikes. Deputies were unable to locate. 8/21/19 Deputies were called to 106 Hersey for disturbance between David and Naomi Stimson. This was reported by a third party. Naomi left with a family member for the night. No charges were filed as there had not been a criminal act. 8/23/19 Linda Lauber arrested on a warrant. She was transported to the Page County Jail where she was immediately posted bond. Time: 30.97

# Unfinished business

Mahlon stated the city had 2 dog issues, he wrote 2 letters. He got a response from the Lauber’s. Mahlon stated he was contacted by the Lauber’s attorney, the Lauber’s have stated they will be moving by end of August. Mahlon asked if the Lauber’s have moved. Sherry stated she had not driven by the house, nor seen their dog. Patty stated she has not been on that side of the town. Joe stated he doesn’t think they left yet, as the trash is still piled on side of house. Several council members made comments about the trash that now has piled on the side of the garage. Sandra stated Annmarie contacted the office, was hostile on the phone in regards to the matters of last month’s minutes. Annmarie stated to Sandra during phone call conversation that “she read the minutes and didn’t understand the trash issue, she had southwest pick up the trash and she can have them write a note. And we have run them out of town, they got rid of one dog and in the process of getting rid of the other” Sandra stated she was professional in the manner that she did tell her, that she wasn’t trying to start and issue, but the city did have photographic proof. Joe stated, they placed the trash in the bins- Sandra speaking to Joe stated, yes he was a witness to that. Sandra stated that she did send a disconnect notice, however they had sent last month’s payment. She is still awaiting this month payment. Council stated that was good. Council could not determine if the Lauber’s still lived in town. Mahlon stated he would contact their attorney. Mahlon asked how the city wanted to proceed in regards to the matter. Sandra stated she believes the city still needs to take action on fines in the matter of the trash issue. Patty stated, what are we waiting for, to have the matter go forward. Council agreed. Mahlon stated that the green card for Erik has not been returned to his office. Council asked what the “green card” was, Mahlon, Sandra and Ron stated is was the return card on the certified mail. Mahlon asked if anyone has seen Erik dog, Sherry stated yes. It was stated that Erik had also been in the hospital receiving treatments, council discussed the matter. Mahlon will move forward. Before meeting the Resolution of sale for 304 Main St was handled, Mahlon told Joe he will file the paperwork for his deed. Mahlon asked about Jim Chambers, Mahlon noticed nothing has been done to the property, however the bin has been removed. November is the deadline for the property. Council decided to handle in November. Mahlon asked if the council agrees to no more extensions. Council agreed. Request for Chamber’s property to be placed on the October agenda.

# Motion to Bills and Unpaid Bills

Motion Sherry Stuvick Second Karen Miller All in favor: yes Motion carried

Sandra noted last minute bills from the day and correction on projected bills due to invoices. RVS bill correction is $75.74 Postcards are $50.99 shipping $24.75. Lab testing bill is higher due to lead testing, bill total is $163. Riteway Electric bill is $568 due to fixing some outside lighting issues along with the emergency light installation.

# Business

Water/Sewer: Sandra stated she sent a disconnect notice to 211 Old Highway, however they did pay previous months bill shortly after she sent notice out. Nothing else to report due to Sam not being present.

Streets: Nothing to report due to Sam not being present. Ron stated he did not know of any information as well.

Mayor: Ron stated the Annual City Street Report needs to be approved, it is due end of September. Sandra stated the council members have copy in their pack.

Motion to approve Resolution 2019-3 City Street Financial Report

Motion Sherry Stuvick Second Joe DowAll in favor: yes Motion carried

Sandra stated that the Vulnerability Assessment (VA) and Emergency Response Plan (ERP) is on file for the city. This is required document. USDA is requiring for a resolution for approval. Sandra stated she did request that Sam to make some updates, and to give her a copy. Mahlon stated the resolution was required in order to receive emergency monies. Council stated, it is best to pass resolution then. Ron stated, the city is required every 3 years to update. Motion was set forth.

Motion to pass Resolution 2019-4 Vulnerability Assessment (VA) and Emergency Response Plan (ERP)

Motion Karen Miller Second Kevin JohnsonAll in favor: yes Motion carried

Clerk: Sandra state that ICAP grant was awarded both times. She read the email from ICAP. She stated per the email the check should arrive in 6 weeks. Patty asked the amount on the ICAP checks. The exact totals, she was unsure about, however believes it is for the amount she submitted. ICAP grant is up to $1000. Sandra read the award email. Sandra stated she will be having surgery on September 26 and planned on taking off September 27. Council stated that was fine.

Council: none

Public: Cheryl Campbell was present. She informed council that she currently has power to the house and now water. She stated she had to fix some water issues inside the house. Cheryl stated the yard is now being maintain as well and new paint on the outside. Sandra stated that she needs her PO BOX for Shambaugh, Cheryl asked why it could not be mailed to her Clarinda address, Sandra stated that is because the property is in her name at the Shambaugh address. She said yes, it is but requested her bill to mail to her Clarinda address. Sandra stated she will add that address on the account, however notified Cheryl she does have items sitting at PO BOX therefore she will need to fix that soon in order to get her mail. Cheryl gave Sandra her Willow address. Mahlon asked if she had a target date for living there or renting. Cheryl stated hopefully in a couple of months. She stated she was still working on a couple rooms inside for completion. Mahlon and Ron both said “good”. Building permit for Anthony Render was submitted for approval, building will be placed directly behind the family home leaving appropriate and adequate space from the street. Sandra asked for the blueprint, drawing. Tony stated he did not have one. Ron asked for the building dimensions instead. Tony stated the following 50’x64’ with 16’ sidewall. Ron asked about doors 14’x14’ (2) 12’x12’ (2) and 36” (2). Sherry asked location, Tony stated adjacent to the Olinger’s. The permit was approved.

Adjournment

Motion Sherry Stuvick Second Kevin Johnson All in favor: yes Motion carried