**Shambaugh City Council Meeting Minutes March 2023**

A meeting of Shambaugh City Council Meeting was held at Shambaugh City Hall on **March 6, 2023**. Attendees were Ron Peterman, Sherry Stuvick, Patty LaFoy, Patty Johnson, Sam Woodruff, Joe Dow, Karen Miller, and Sandra Bilokonsky. A quorum was present. Lyle Palmer and Mahlon Sorensen were absent. Several members of the Woodruff family were in attendance. Judy McCoy, Eric Showers and Henry Elliot were in attendance.

Approval of minutes

Motion Sherry Stuvick Second Patty Johnson All in favor: yes, Motion carried

Reading of Agenda

Motion Karen Miller Second Patty LaFoy All in favor: yes, Motion carried.

The agenda was modified before the meeting to add the following: Review loan terms for street work, approve proceeding with loan, set garage and clean up date.

Reports

3/6/23 Deputies were dispatched to a trash dump. Deputies were unable to locate the dump site.

3/9/23 Deputies were dispatched to a two vehicle accident in front of the Post Office in Shambaugh Iowa. Hubert Montgomery and Margorie Steinberg had a minor accident.

GPS Time: GPS data is unavailable for the month. New GPS units are now installed in the patrol vehicles, next month will have GPS times.

Unfinished Business Mahlon was absent. Water rate increase and Water deposit for new account rate increase has been moved to May meeting. Henry E.’s proposal was return to Henry. There was brief discussion on not allowing the sale of street, as it ties into 7th street and may need to used at later date. The council agreed a motion was set forth.

Motion to not sale property to Henry E. as outlined in Henry Elliot’s proposal request.

Motion Sherry Stuvick Second Patty Johnson All in favor: yes, Motion carried

Motion to Bills and Unpaid Bills

Motion Sherry Stuvick Second Patty LaFoy All in favor: yes, Motion carried

There is an additional siren repair bill for $612.50.

Bills paid for the month of February General Fund; $3355.82 Water Fund; $3336.79 Sewer Fund; $1008.36.

Business

Water/Sewer: Water side is ok, daily averages are good and no leaks. Sewer pump has been ordered a month ago, however there is a 12-week turnaround on pump. The system is currently working on one pump, so would like to get fixed asap. Samples have been submitted to start drawing down on lagoon, will happen during the month.

Street: Sam priced cold patch. Cold patch is $170 per ton. The city normally orders 16 tons, not including delivery cold patch will run $3500+ per 16 ton. Patch will be done more via hand work, over tractor so should stretch out a little more. Ron spoke to the bank about getting a loan for oil work for the city. The proposed loan amount the city requested from the bank was $22K over 24 months. The interest rate would be contingent on a letter from the city attorney stating the city is a tax-free entity. The rate would be set at 7% over 8%, with payments not to exceed over $1000. Council and Sam discussed if the loan was to be taken out, that there could be a hold on when actual loan was to be drawn. Sam stated it would be September/October before oil would be done and the city can build more on Road Use, over drawing interest on funds sitting in the bank. The council agreed. Sam would like to patch streets before oil and oil would be on the worst streets. Ron stated would need to ask Mahlon next procedures, most likely a resolution would need to be set. Ron asked the council to approval to move forward to the next steps on receiving the loan.

Motion to request bank loan in the amount of $22,000 over 24 months. Rate to be set on contingency of letter from city attorney, Mahlon Sorenson stating City of Shambaugh Iowa is a tax-free entity.

Motion Sherry Stuvick Second Patty LaFoy All in favor: yes, Motion carried

Sandra will email the attorney for request of tax free entity letter.

Mayor: Budget Resolution 2023-2, the council agreed no changes. No further discussion on budget and a motion was made.

Motion to pass Budget Resolution 2023-2

Motion Sherry Stuvick Second Karen Miller All in favor: yes, Motion carried

Ron stated that Sandra Bilokonsky City Clerk turned in her letter of resignation. The last date of employment will be May 31, 2023.

Motion to accept letter of resignation, Sandra Bilokonsky

Motion Sherry Stuvick Second Patty Johnson All in favor: yes, Motion carried

Ron asked the council and audience to please pass the word, the city is looking for a part time clerk. Ads have been placed in newspaper, KMA and notices on Facebook.

Clerk: Sandra stated the city was awarded 8 gallons of Vogel paint for beautification of hall, playground shelter and post office. Sandra would like the paint to be purchased before she leaves to do final submission of that grant. The council agreed.

Council: Patty J. stated Jan Blake old property might be in consideration of the city seizing, due to no ownership of the property due to no will. There was conversation that the across the street neighbor was interested in the property. Patty LaFoy asked about wording on the city water bills, she sited a 2016 previous billing note. Billing has changed since 2016 and disconnect notes are given by disconnect notices. Patty LaFoy asked about a tube that is back up on Mill/3rd she would like to fill due to it being clogged, to make mowing manageable. There was no push back and the council will allow it.

Public: Judy McCoy asked about the ordinance for open burning. Ron explained that there is no ordinance for open burning, however there is a current burn ban for Page County. Judy asked about tornado sirens. Ron explained the city is currently in the process of fixing the siren issue. There is an electrical connection issue according to the people who came out to fix the siren, however the electrician stated that the siren is getting power. The city is seeking other options to fix the siren issue.

Adjournment

Motion Sherry Stuvick Second Karen MillerAll in favor: yes Motion carried